

First Presbyterian Church of Sheridan, Wyoming
Minutes of Regular Session Meeting

August 16, 2016
MEETING

The Session of First Presbyterian Church of Sheridan, Wyoming convened a regular meeting on Tuesday, August 16, 2016 at 7:01 p.m. in Westminster Fellowship Hall. Minister to Youth and Children, C J Clem, moderated in the absence of Pastor Doug Melius

QUORUM

Ex Officio: CJ Clem, Dennis Heizer, Financial Manager. Pastor Doug Melius was absent.

Elders present: John Lundberg, Mary Ludemann, Jon Botten, Carla White, Teresa Williams, Mike Stoll, Mark Junek, Dick Birkholz, Bill Porter, Sr., Aaron Gray, Tracey Burke, Carol Maloy, Janis DeVore, Linda Luegge, Peggy Blaha, and Kim Kozel

Elders absent: Jerry Saunders, Dennis Schreffler, Bryan Luedtke, Brooke Holstedt, Sam Herring

WORSHIP

CJ gave session members a “thinking” handout for discussion. Included in it was information on The Moralistic Deity and The Therapeutic Deity. She also provided session members statistical data on young people and their worship habits. She made comparisons with the Presbyterian denomination as opposed to others. She discussed personal commitment by youth, prayer, involvement in youth groups, attendance at Sunday school and family prayer.

CJ opened the meeting with prayer.

The **AGENDA** was approved.

CLERK’S REPORT

Two articles of correspondence were presented by the Clerk of Session. The first was a letter of “notice of meeting to rezone property” across from the church. This was merely a letter suggesting our attendance if we desired. The property is the corner of Big Horn Avenue and Brundage Lane.

The second correspondence was a request from Jerry Saunders on behalf of the Mission and Outreach Committee. The request is for financial assistance for Kathy Lundberg, as she is going on a mission trip to the Amazon region of Brazil. Her role is to teach Sunday school and assist in the building of a Presbyterian Church. More detail can be found in the Mission and Outreach committee report attached to these minutes. Jerry Saunders also requested that we do a

special offering on September 11th to assist Kathy. There was a formal motion made, seconded and carried to do so.

TREASURER'S REPORT

Dennis Heizer, Financial Manager, presented the financial reports. He indicated the church has experienced an extraordinary month, however we are still under budget by \$8,049.24.

The July 2016 Balance Sheet reflects the following:

Total assets:	\$3,785,056.54
Total liabilities:	\$ 96,718.70
Reserves (Retained Earnings):	77,089.16

The Treasurer's Monthly Report also reflected the following:

July 2016 Income:	\$34,477.46
July 2016 Expense:	\$30,091.30
July Net Income:	\$ 4,386.16
YTD Net Income:	- \$ 5,048.10

COMMITTEE REPORTS

Budget Finance & Stewardship August 9, 2016

Dennis Heizer reported and referred to the written report. He reported an unusual month in July. He reported there was a gain of \$4,386.16 in July, with YTD loss of \$5,048.10. The budgeting process will begin next month with committee work to be returned within a month. The worksheets will be handed out at the September session meeting. The committee chairs are responsible for returning budget work and requests to Dennis. Our annual audit will be done by Marshall and Ruszki, CPA's. Jamie Newbrough will be at the church August 18th for review of it. Dick again urged that sinking fund accounts be established for any future large expenditures, just as we have done with parking lot expenses, and that they be more accurate. Our current parking lot work is finished and did not cost as much as was anticipated. Total cost was just under \$9,000.00. Over \$30,000.00 was asked for. An amount of \$15,000.00 was transferred from budget last year and another \$15,000.00 this year. A request to have the \$15,000.00 from this year transferred back into the budget was tabled till next meeting for action by the committee.

Personnel August 9, 2016

Carol Maloy referred to the written report. Carol reported they are thinking about staff raises and also selecting staff evaluation forms. She reported that Izabel Clem has been added to the nursery staff.

Fellowship August 9, 2016

Kim Koziel presented and referred to the written report. She reported on recent events including flower walk and potluck, nature walk, women's hike and also reported on upcoming activities. An upcoming Camp Story Worship and Potluck will be held Aug. 21st with dedication of the Lodge. It will be dedicated and named as the Margaret F. Gibson Lodge. The annual PIGGS potluck picnic will be on August 20th at the Schreffler Ranch.

Properties August 9, 2016

CJ Clem reported for the committee and referred to the written report. The committee has decided on funeral and wedding fees for property use for nonmembers. Funeral fees will be a flat \$200.00. Wedding fees will be \$500.00 with an additional \$500.00 refundable deposit. A motion was made, seconded and carried to replace our crab apple tree in spring of 2017. Discussion was held on air conditioning issues in the front office. It appears that replacement of the units will need to be done. More information will be gathered to come to a decision.

Membership and Evangelism August 9, 2016

Mary Ludemann reported and referred to the written report. The committee did not meet during the month of August. A motion from the committee was made to remove the names of Janet Moffat and Farren Johnson from the church membership rolls due to death. The motion carried.

Mission August 9, 2016

John Lundberg presented and referred to the written report. He reported that attendees at Triennium really appreciated letters of encouragement from session members. The Art Elkins wheelchair ramp has been constructed by the national Habitat for Humanity. The committee received a thank you note from Elkins for our donation for materials. National Habitat will paint the home as well this fall. Kathy Lundberg will be going on a Mission to Manaus trip to the Amazon River area in Brazil. The committee voted to give her \$1200 to defray expenses, and she will be doing fundraising and contributing personal funds for the rest of the cost. The money will be taken from Local Mission Giving account 2125.38 Jerry Saunders will propose a Special Offering to session to help as well. Review of annual gifting will begin in September in an effort to meet a deadline without "a big crunch" in November.

Worship August 9, 2016

Tracey Burke presented an oral report, as well as the written report. Camp Story worship is August 21st and the Gillette and Moorcroft people have been invited for a joint service. A baptism will take place and communion by intinction will be offered. The choir will start up practice on August 25th. A video update was given. The screen is a special order item and taking some time to make. The project will see a delay of up to six weeks. She reported that we will have a seven year warranty on the projector with tech support remotely. Kathy Lundberg will be starting a certified Emergency Preparedness Training class at FPC in September. One member from each committee will be needed for the training. Shayla Graham, a new pastor from Pine Hills will preach our pulpit on August 28th. We were reminded to sign up for flowers for Sunday services.

Christian Education August 9, 2016

Mike Stoll reported and referred to the written report. Sunday School will resume Sept. 11, 2016 at the 9:00 hour. The committee is asking for teachers, assistants and substitutes. Based on information received, we are expecting four classes. Study groups will resume as well. Mark Junek told session he has moved to Gillette and is asking to be relieved as a session member. Janis DeVore offered to move to CE committee, as there is a shortage of members, and an abundance of members on the current committee she serves.

Presbyterian Women August 2016

No report was given, as PW does not meet during the summer.

CJ Clem, Minister to Youth and Children Report August 2016

CJ referred to her written report. Her report reflected a successful Triennium trip. CJ reported twenty children attended vacation bible school. CJ is working with Kathy Lundberg on a family preparedness class to be offered in the fall. She has ordered Whirl Lectionary as new Sunday school curriculum. LOGOS will start Sept. 14th. She reported on the possibility of a youth mission group trip next summer, as well as a youth group rally in Orlando in January on Martin Luther King weekend to celebrate his mission.

Pastor Doug's Report August 2016

CJ Clem presented a written report to session for Pastor Doug. Doug presided at five funeral services this summer for church members and/or their families. Pastor Doug also taught Science Kids on Geology, a kid's workshop for several days in July. He will take continuing education at Ring Lake in late August. Upcoming events include a Presbytery Meeting in Cheyenne, and a vacation in Vermont in October.

Other Business

Peggy Blaha thanked Carla White for her continued work on the online church directory. Jon Botten suggested that we think about posting our session minutes on the church website, just as we do our newsletter.

REFLECTION**CAMP STORY DISCUSSION**

There was a very brief report on Camp Story given by Dick Birkholz. He reported sixty nine children had attended camp this summer. He will be coming up with a list of things that need yet to be done at camp. Additionally, a fundraiser campaign will be forthcoming to pay for those improvements. Primarily, upgrades to the cabin will be the focus of the improvements. The McClure cabin is a model for the work that needs to be done to other cabins.

WORSHIP**CLOSED WITH PRAYER**

A prayer/reading by Eleanor Roosevelt was given by Tracey Burke.

SESSION ADJOURNED at 8:19 p.m.

ATTEST:

Carla J. White, Clerk of Session